

## **NARFE CHAPTER 1192 EXECUTIVE BOARD MEETING MINUTES October 29, 2014**

President Don Binder called the meeting to order at 12:00 p.m., Tri-City Country Club, Kennewick. Board members present: Lorie Bennett; Don and Mary Binder; Johanna Caylor; Nancy Crosby; Steve Howes; Pat Turner; Larry Williams. Absent: Bill Darke; Pam Griffin.

The board discussed upcoming chapter meeting programs, and other potential options for monthly meetings and group activities in 2014 and early 2015. The focus is to have interesting programs and activities that will increase attendance, participation and membership.

### **PROGRAMS – Upcoming**

**11/05/14 *White Elephant Auction Fundraiser for NARFE Alzheimer's Research Fund***

(confirmed; POC: Bill Darke)

**12/03/14 *Rolling Hills Chorus of Sweet Adelines International*** (confirmed; POC: Mary Binder)

[Note: holiday goodies, too! POCs: Mary and Lorie]

**01/07/15 *Eric Van Winkle, board chair, GESA Carousel of Dreams, will provide a presentation on the carousel project past, present, future*** (confirmed; POC: Mary Binder)

**02/04/15 *Music therapist, Lindsay Tucker, will provide a presentation on music therapy – what it is, how it works, training involved for a therapist*** (confirmed; POC: Mary Binder)

**03/04/15 *Blue Mountain Wildlife*** (confirmed; POC: Steve Howes)

**04/01/15 *Terry and Kathy Maurer, antique appraisers*** (confirmed; POC: Mary Binder)

**05/06/15**

**06/03/15**

### **PROGRAMS – Future Ideas** (New; brought forward)

**Central Basin Audubon Society** (POC: Steve Howes)

**POPP (Pet Overpopulation Prevention)** (POC: Mary Binder)

**Service dogs – training and types of service** (POC: Mary Binder)

**Washington State Native Plant Society, Columbia Basin Chapter** (POC: Steve Howes; May possibility)

**Master Gardeners – programs, training, etc.**

**Extension Service** (based on an article Larry Williams read)

### **CHAPTER GROUP ACTIVITIES – PLANNED AND FUTURE IDEAS**

**U.S. Fish and Wildlife Service – activities at Mid-Columbia Wildlife Refuge Complex; and/or Hanford Reach National Monument** (POC: Steve Howes; possible group activities for spring 2015)

**MCBONES Research Center Foundation, Coyote Canyon Mammoth Site** (POC: Lorie Bennett; possible repeat trip in spring or fall 2015)

**Pacific Northwest Regional Observatory** (Per POC Mary, observatory is under construction.)

**Lamb Weston – tour** (POC Lorie is continuing to pursue, including location and date. At the June 2014 board meeting, Lorie reported that the normal tour may need to be modified as it has stairs and the floors can be slippery.)

**Broetje Farms/Warehouse Tour** (POC: Lorie Bennett; at the June board meeting, Lorie reported September/October would be a good time to visit with harvest. The tour would include orchards, the workers' housing facility and an overview of the operations on Kahlotus Highway. Members would need to carpool/provide their own transportation.)

**The REACH** (possible spring tour for the chapter)

**CBC Planetarium** (POC: Larry Williams)

**President/Legislative Chairman:** *Don Binder.*

- The November chapter meeting program is the chapter's annual fundraiser for NARFE Alzheimer's Research Fund. Bring items for the white elephant auction!
- Before today's board meeting, Don, Nancy Crosby, Johanna Caylor, Pat Turner and Mary Binder met on chapter membership, including using a "committee approach" to help Membership Chairman Johanna with recruiting and retaining members. They discussed paths forward for contacting "prospects" who completed M-2 cards at health fairs; contacting dropped members; and, updating membership information using the NARFE Online Activities Module (OAM), etc. From the M-2 cards, they randomly drew 30 names for free memberships (approved at a previous board meeting).
- FEHBP Open Season is November 10 to December 8. Extra brochures from the health fairs will be at the November 5 chapter meeting; Don will print copies of the rate sheet. Average rate increase is 3.2 percent.
- Don signed the contract with the Kennewick Red Lion for the chapter's 2015 meetings. Lunch will remain \$15. The catering manager is working with the chef on menu options; Don said he expected options by the end of the week. Larry will post the menu on the chapter website when finalized. The November chapter meeting will be in the hotel lounge due to ongoing renovations.
- 2015 COLA will be 1.7 percent.

**1st Vice President/Special Programs/Service Office:** *Lorie Bennett.*

- Service Office – regarding ordering NARFE materials stored in the Service Office, Johanna will take care of membership materials; Don will order other materials.
- Service Officer vs. Service Office award eligibility question – Region IX VP Lanny Ross is pursuing with Dave Snell at NARFE headquarters and at the November Executive Board meeting.

**Secretary/Sunshine/Newsletter/Public Relations:** *Mary Binder.*

- November/December newsletter is finalized and posted to the website. Nancy said she expects the printed copies from B&B Printing today and will get those mailed. **Articles for the January/February newsletter are due to Mary not later than Friday, December 5.**
- November 15, 6:30 to 9:30 p.m., annual Tri-Cities Wine Festival, Three Rivers Convention Center – the chapter will staff the coat check room as a fundraising opportunity for NARFE Alzheimer's Research Fund. Mary is preparing a work schedule using the sign-up sheets from the September and October chapter meetings. She will ask for any additional volunteers at the November meeting. She'll also take care of signage, donations containers, and having NARFE and Alzheimer's Research Fund donation information. The convention center will provide the "coat-check" tickets.
- Mary will be drafting the chapter's 2015 outreach action plan and will send it to the board for review and comment. The goal is to finalize it and forward it to WSFC President Rich Wilson and PR Chairman Sam Cagle for review and approval prior to the November 21 WSFC Executive Board meeting. Mary said she is targeting having Sam sign the plan at the meeting.
- Tri-City Regional Chamber of Commerce chapter membership – Mary reported that chapter membership would be \$285/year. However, up to 50 percent of the fee could be reimbursed with WSFC PR matching funds if the membership is identified in the chapter's outreach action plan. The board discussed potential membership benefits, e.g., another outreach opportunity for NARFE and chapter membership, and approved membership for 2015 pending approval of this item for matching funds in the chapter's 2015 outreach action plan.
- Mary said she'd received an email from a point of contact at the *Tri-City Herald* stating that the paper is no longer printing business meeting announcements in the business section, but announcements can be posted to the paper's online calendar, <http://www.calendar.tri-cityherald.com/listings>. Mary said she will verify with the point of contact that the chapter is considered a "business."
- For Sunshine – sympathy cards for Sig Preston and Judy Zachary who both recently lost sisters-in-law. Johanna reported the Mable Rutt, former chapter parliamentarian, did not have surgery; she'll contact Mable or her daughter to see how she is doing.
- Next board meeting – Tuesday, December 2, noon, Tri-City Country Club.

**Treasurer:** *Nancy Crosby.*

- October treasurer's report will be out after the end of the month.
- Send Nancy 2015 budget items, ASAP. If she doesn't receive input, she'll use this year's figures to draft a budget to present at the November chapter meeting for review; members will vote on the budget at the December meeting.

- She'll purchase a copy of *Robert's Rules of Order* for reference at chapter and board meetings.

**Directors at Large:** *Steve Howes, Pat Turner.* No report.

**District V Vice President:** *Nancy Crosby* She reported she is working on a timeline for the 2016 WSFC convention, which the district is hosting at the Three Rivers Convention Center. She has discussed the convention with the Yakima and Walla Walla chapters; their support will be needed.

#### **COMMITTEES**

**Alzheimer's Chairman:** *Bill Darke.* No report. [Note: Bill sent an email to Secretary Mary that she received after the meeting saying he could not and that he'd received \$45 at the October chapter meeting for Alzheimer's Research Fund, bringing the account balance to \$85.]

**Caller Coordinator:** *Pam Griffin.* Nancy Crosby reported that Pam is updating lists and making some re-alignments.

**Membership:** *Johanna Caylor.* No further report.

**NARFE-PAC:** *Steve Howes.*

- \$27 contributed at the October meeting. To date for this calendar year, \$448 received at chapter meetings.
- Steve mailed a check October 13 to NARFE-PAC; to date, it had not been deposited.

**FUTURE BOARD MEETING:** Tuesday, December 2, noon, Tri-City Country Club.

**MEETING ADJOURNED:** 1:25 p.m.

**Prepared by:**

*Mary Alice Binder*  
*Secretary*