

## NARFE CHAPTER 1192 EXECUTIVE BOARD MEETING MINUTES June 6, 2018

President Lorie Bennett called the meeting to order at 1:20 pm, Red Lion Hotel, Kennewick. Members present: Lorie; Mary Binder; Liz Bowers; John Cavanaugh; Nancy Crosby; Bob Stewart; Larry Williams. Absent: Johanna Caylor; Pam Griffin; Pat Turner; Faye Vlieger (attended the first part of the meeting).

### **President/Special Programs:** *Lorie Bennett.*

- WSF May conference – members who attended provided general feedback. Lorie expressed that she felt it was a true team effort. Pat provided a couple of specific examples of how she found the conference beneficial. Mary asked if she could put those into a short article for the next chapter newsletter.
- Membership:
  - Lorie summarized the information Membership Chairman Johanna provided to her as she was not able to attend the meeting.
  - The board discussed a member suggestion for chapter life membership as NARFE has for national membership. Johanna had written that she supported this as it could help retain members. After discussion, including reviewing the Bremerton chapter's life membership, actuarial tables, etc., the board opted not to pursue this further as there were several concerns, including the complexity in recordkeeping for the treasurer.
- The board again discussed trying to shorten the business meeting. The prior focus – only discuss/present what is important.
- Hospitality: nothing to report.

**1<sup>st</sup> Vice President:** *Pat Turner.* No report.

**2<sup>nd</sup> Vice President/Service Officer:** *John Cavanaugh.* The board discussed Service Office staffing. As there is very little traffic and very few phone calls, the board concurred with the recommendation to have the office open by appointment only. The voice message on the office phone will be changed to reflect this and include both John and Nancy's phone numbers. Larry will make the needed changes to the chapter's website. Mary will highlight the changes in the July/August chapter newsletter.

**Director at Large:** *Nancy Crosby.* Nancy reported that she'll be working with Darleen Wall, the new caller coordinator, over the summer to update/reformat the callers' lists.

**Director at Large:** *Bob Stewart.* No report.

**Secretary/Sunshine:** *Faye Vlieger.*

- Next chapter board meeting – Tuesday, August 14, 1 p.m., Zintel Creek Golf Club, if available. Mary will check and follow up with the board
- Sunshine – no additional report.

**Newsletter/Public Relations:** *Mary Binder.*

- Newsletter:
  - July/August articles are due to Mary by Friday, June 8.
  - Mary needs a new set of hidden numbers from Johanna.
  - Mary shared a USPS explanation for the number of May/June newsletters returned as undeliverable. If the mailing label with the name and address is too aligned horizontally with the return address on the left side, the automated reader/scanner sometimes reads the return vs. the mail-to address. The board discussed possible design modifications to reduce the likelihood of this happening again. Mary said she would pursue for the July/August newsletter.
- Senior Life Show, Wednesday, June 13, 10 a.m. to 4 p.m. – Mary, Nancy, Lorie and Darleen will staff the table. (Mary/Nancy, setup and 10 a.m. to noon; Lorie and Darleen, noon to 2 p.m.; Mary/Nancy, 2 to 4 p.m. and take down)
- 40<sup>th</sup> Annual Tri-Cities Wine Festival, Saturday, November 10 – awaiting approval from the Three Rivers Convention Center point of contact to again staff the coat check. [As in past years, donations received are targeted for the NARFE Alzheimer's Research Fund.] We need a chapter point of contact to coordinate the volunteer schedule for working the coat check.
- The chapter's annual dues for the Tri-City Regional Chamber of Commerce membership will be the same as in 2017 – \$350. Liz provided a check for Mary to take to the Chamber.

**Treasurer:** *Liz Bowers.*

- Recapping the chapter's "scholarship" to chapter members attending the WSF conference, 8 chapter members attended the May conference, including Nancy whose expenses are paid through the federation. The chapter board originally budgeted a \$50 "scholarship" for each member who attended to help offset their costs. Projected chapter members attending was 15; so, \$750 budgeted. Subsequently, the board voted to increase the scholarship to \$100 per member who attended. With only 7 attending and, therefore, qualifying for the scholarship, the total was \$700 – still within the approved budget.
- Liz reported that some budget line items need to be adjusted.
  - Liz asked Mary to resend to her the 2018 chapter outreach action plan so as to help her better understand how some budget figures are determined.
  - Liz asked that members let her know when they are "donating" something vs. charging the chapter. This will help her as the treasurer get a more realistic accounting of expenses. She also asked that reimbursement requests be submitted through the appointed/elected point of contact.
- InFirst account – as the past treasurer/individual who opened the account, Nancy has sent a letter to InFirst requesting the account be closed and the remaining balance refunded.

**WSFC:** *Nancy Crosby; Mary Binder; Lorie Bennett.*

- WSFC President (*Nancy*)
  - **Fedcon18**
    - Some board members had been confused regarding the chapter having an ad for the conference book. Mary provided clarification based on previous board meetings.
    - Lorie asked if the chapter would have a booster list for the conference book. Per the April board meeting minutes, the board had voted not to have a chapter booster list.
    - Nancy asked if those planning to attend the conference wanted to be pre-paid to help pay expenses. They said after the conference would be OK.
  - The next WSF executive board meeting is Monday, September 10, La Quinta, Tacoma.
- District V VP (*Mary Binder*) – Mary provided an update on the Walla Walla chapter's closure. Letters were sent to members about the closure and asking them to select their preferred membership option, e.g., select another chapter to join, transfer to national-only membership. A number of WW members want to transfer to the Tri-Cities; many have also requested national-only membership. The chapter will continue to work through the closure process over the summer. Questions that need to be worked through include: when a transferring member's dues will actually be due; what about the difference between WW and Tri-Cities chapter dues; for those on dues withholding, and how is a transfer handled.
- Alzheimer's Chairman (*Lorie Bennett*) – The area Walk to End Alzheimer's is October 13. Lorie said she would like to have a chapter team for the walk.

## **COMMITTEES**

**Alzheimer's Chairman:** *Larry Williams.*

- Larry reported he will be sending Lorie Bennett, the federation Alzheimer's chairman, a check reflecting recent chapter contributions.
- The chapter received a certificate for its "distinguished" support last year of the NARFE Alzheimer's Research Program

**NARFE-PAC:** *Bob Stewart.* No additional report.

**Legislative:** *Mary Binder.* No additional report.

**Membership:** *Johanna Caylor.* No report. [See life membership discussion under President Lorie.]

**Caller Coordinator:** *Pam Griffin/Darleen Wall.* Mary asked Darleen to provide a short article for the newsletter introducing herself to the chapter as the new caller coordinator.

**Webmaster:** *Larry Williams.* No report.

## **2018 MEETING PROGRAMS**

**09/05/18 Recap of National Conference** (POCs: *Nancy Crosby; Mary Binder; Lorie Bennett; Johanna Caylor; Pat Turner*); overview/update on the Washington State brewery industry (*tentative; Liz Bowers*)

**10/03/18 Preventing Slips, Trips & Falls presented by Lt. Tracy Baker from Benton Fire District I** (*confirmed; POC: Mary Binder*)

11/07/18 Annual Chapter White Elephant Fundraiser for the NARFE Alzheimer's Research Fund – Members bring items for the auction (*confirmed; remind members to bring items, cash/checkbook; POC: Larry Williams*)

12/05/18 Holiday Music Program by Jeff Peterson (*tentative; POC: Liz Bowers*)

### **2019 PROJECTED MEETING PROGRAMS**

01/04/19

02/06/19 Jason Mercier, director, Center for Government Reform (*confirmed; POC: Mary Binder*)

03/06/19 Bill Kitchen, director, Tri-Cities Food Bank – presentation, it is noted that we would prefer cash or check donations due to weight and transportation considerations (*tentative; POC: Pat Turner*)

04/03/19 Kathy & Terry Maurer, antique appraisers, return to update members on the world of antiques and appraise items members bring (*confirmed; POC: Mary Binder*)

05/01/19

06/05/19

09/04/19

10/02/19

11/06/19 Annual Chapter White Elephant Fundraiser for the NARFE Alzheimer's Research Fund – members bring items for the auction (*tentative; remind members to bring items, cash/checkbook; POC: Larry Williams*)

12/04/19 Holiday Music Program

### **2017 BRAINSTORMING SUGGESTED PROGRAMS** – from January 2017 chapter meeting (*Mary*)

1<sup>st</sup> PNNL and Projects – update (*last presentation, January 2013; contact Pam Larsen; POC: Mary*)

2<sup>nd</sup> Hanford: Advisory board; Resource Center; EEOICP; Toxic Substances & Worker Health – update (*last presentation, February 2011*)

3<sup>rd</sup> Benton-Franklin Dial-a-Ride Service (*new presentation*)

4<sup>th</sup> Manhattan Project National Park – update (*last presentation, May 2016, WSF convention*)

5<sup>th</sup> Habitat for Humanity – update (*last presentation date, unknown; Linda Bauer, point of contact*)

5<sup>th</sup> TRIDEC (*new presentation*)

6<sup>th</sup> Audubon Society (*new presentation*)

6<sup>th</sup> CBC Observatory (*new presentation*)

6<sup>th</sup> Richland Citizens Police Academy (*new presentation; Cerise Peck, 509.528.0245, point of contact*)

6<sup>th</sup> Tri-City Union Gospel Mission (*new presentation*)

6<sup>th</sup> Uber Services (*new presentation*)

6<sup>th</sup> Veterans Coalition (*new presentation*)

6<sup>th</sup> VFW – Veterans' Benefits (*new presentation*)

7<sup>th</sup> LIGO (*new presentation; chapter made a site visit, October 2014*)

7<sup>th</sup> The Reach (*update; last presentation, January 2012*)

7<sup>th</sup> Young Marine Program (*new presentation*)

8<sup>th</sup> Animal Rescue – program overview; where to make donations (*new presentation*)

8<sup>th</sup> CBC Planetarium

### **OTHER POSSIBLE FUTURE PROGRAMS** – new; brought forward

Aviation History in the Tri-Cities – presentation by Malin Bergstrom, president, Bergstrom Aircraft, Pasco (*Note: Check if this can tie into Pasco Old Airport Tower restoration; POC: Mary Binder*)

Pasco Old Airport Tower – restoration (*POC: Mary Binder*)

Franklin County Historical Society – newly remodeled museum (*POC: Mary Binder*)

Local/Regional Wine Industry/Wine Programs – WSU/Walla Walla programs; vineyard – how, what, why, where; winemakers – careers, background, successes, etc.; starting a winery (*Liz Bowers suggestion*)

Local Micro Brews (*Liz Bowers suggestion*)

Local Distillers (*Liz Bowers suggestion*)

Decluttering – challenges and tips (*POC: Mary Binder*)

Central Basin Audubon Society (*POC: Steve Howes*)

Service dogs – training and types of service (*POC: Mary Binder*)

**WSU Extension Service/Master Gardeners – programs, training** (POC: Larry Williams; still pursuing)  
**City of Kennewick’s “Bridge to Bridge” Redevelopment** (POC: Larry Williams)  
**Drones – uses and challenges** (POC: Larry Williams)  
**Port Directors** – update on port activities  
**CBC’s Culinary Arts Program**  
**Women Helping Women – a women/children focused program**

**CHAPTER GROUP ACTIVITIES/SPECIAL PROGRAMS – PLANNED AND FUTURE IDEAS**

**Dust Devils – 2018** (July 1 game – chapter has been invited to join a veterans group for this game. Members expressed interest in attending at the May meeting. Lorie will have a signup sheet at the June chapter meeting, or members can email her. Tickets will be discounted. POC: Lorie Bennett)  
**White Bluffs/Ringold – history and current status** (POC: Steve Howes; Lorie will talk with Steve)  
**Hanford Reach National Monument** (POC: Steve Howes; Lorie will talk with Steve)  
**MCBONES Research Center Foundation, Coyote Canyon Mammoth Site** (POC: Lorie Bennett; on hold)  
**Pacific Northwest Regional Observatory/CBC Planetarium** (POCs: Mary Binder, Larry Williams) possibly in 2016; Larry said he has talked with POC Mike Brady regarding a tour)  
**Lamb Weston – tour** (re-contacted; awaiting a reply; POC Lorie)  
**WSU Wine Science Center** (tour; possibly before or after the WSF May convention; POC: Mary Binder)  
**Registering Voters** (Johanna suggestion; she updated the board on the feasibility of doing this as a way to provide NARFE/the chapter exposure; volunteers would be needed; she’ll continue to get more information, e.g., would this be feasible before the November elections)  
**Moore Mansion tour** – Based on input from some chapter members after Brad Peck’s May presentation, Larry suggested a tour of the Moore Mansion with a chapter donation to the mansion’s restoration fund. Mary said she’d contact Brad to see if this would be possible.  
**McNary Wildlife Refuge Tour** – POC Lorie Bennett

**Adjourn:** 3:45 p.m.

**Prepared by:**  
Mary Alice Binder  
Public Relations Chairman