

**NARFE CHAPTER 1192 BOARD MEETING AGENDA
MONDAY, JANUARY 27, 2025 (ZOOM)**

Call to order: President Nancy Crosby called the meeting to order at 1:37 p.m. Board members/Chapter coordinator heads in attendance were Mary Binder, Liz Bowers, Nancy Crosby, Faye Vlieger, Darleen Wall, Larry Williams, and Debbie Carlson.

- Welcome remarks and reminders.
 - Attendees were reminded to silence electronic devices.
 - If attendees need to leave during the meeting, please feel free to do so.
 - Pledge of Allegiance – Attendees were asked to stand for the Pledge and for a moment of silence.
 - Introduction of guests: None.
 - The officers and coordinators' reports follow.

- **President's report: Nancy Crosby**
 - General comments/updates.
 - Nancy, Johanna, and Darleen will work on the caller list (as soon as access to NARFE member reports are back online). The list is needed to note new members and update information.
 - Election of Officers 2026 – 2027
 - In September, a nomination committee will be established.
 - In October nominees for the Chapter's elected officers and volunteer coordinator heads will be announced.
 - The vote for elected positions will take place at the November Chapter meeting and installation of officers held at the December Chapter meeting.
 - Both Nancy and Debbie have indicated they will not be running for the offices they currently hold (president and secretary respectively).
 - Mary clarified that according to the Chapter's by-laws, the appointment of a nomination committee does not have to wait until September but can be put together anytime and she suggested that putting together such a committee sooner rather than later might be a good idea.
 - Nancy indicated she will include election discussion at the Chapter's February meeting.
 - Liz suggested to attendees that training for the new officers should be done in the fall so they will be prepared to take over in January 2026.
 - Faye mentioned that in the past the current officers acted like mentors to the new ones.
 - During the next several Chapter meetings officers will give short presentations on their positions, thus providing information to those who might be interested in a position.
 - It was suggested that a backup for Johanna be appointed (or ask for a volunteer).
 - The March/April newsletter will contain information about the election to include a list of each position, summary of each position's roles, duties, and the approximate amount of time devoted to completing those activities.
 - It was suggested by Liz that in addition to officers that committee coordinators also give presentations on their respective roles.
 - During the June meeting a recap of the positions will be done to give folks time to consider running for a position over the summer.

- **VP: Mary Binder**
Mary has completed an updated draft of the Chapter's by-laws and has sent it to Nancy for review. Nancy and Mary will discuss concerns before sending the document to the board for review. Mary noted that the Chapter by-laws should fall in line with the Federation by-laws (e.g. formatted correctly).
- **Service Officer (Acting): Nancy Crosby**
 - Nancy reported there are two NARFE National webinars that are coming up and wanted to know the board's thoughts about sending information (via e-mail) to our members to alert them to the webinars. The board agreed that such an information e-mail should be sent. The two webinars are:
 - Know Your Rights and Obligations Following Trump Executive Orders (Thursday, January 30 at 2 p.m. ET)
 - Advocacy Priorities Amid Emerging Threats and Historic Success (Thursday, February 16 at 2 p.m. ET) NOTE: this is a date change from February 6 that was announced at the board meeting.
- **Secretary: Debbie Carlson**
Nothing to report.
- **Treasurer: Liz Bowers**
 - Headquarters has sent money for October and November.
 - The CY 2025 Chapter Budget will be reviewed (see pages 6 – 10 of these notes).
- **Newsletter/Public Relations/Outreach: Mary Binder**
 - The input for the March/April Chapter newsletter is due by Monday, February 10 and will be sent out during the week of February 24.
 - Some of the proposed outreach (public relations) activities need approval:
 - February 8 is the 10th Annual Craft Brew & Bacon Festival at the Three Rivers Convention Center (Kennewick). It was suggested the Chapter might be permitted to operate the coat check station; however, Festival organizers declined the offer.
 - April 15 is the Spring Senior Times Expo and October 15 is the Fall Expo – both events are at the Southridge Sports Complex (Kennewick). Mary reported that if our Chapter signs up for both events, we can save \$100 (total cost is \$1,100). With Federation 50-percent matching funds, the cost to the Chapter for both events would be \$550.
 - The Annual All Community Senior Picnic (coordinated by Active for Life) will be held on September 18 at the HAPO Center (Pasco). This indoor event will cost \$350 (using 50-percent matching funds, the cost to the Chapter will be \$175).
 - The annual Tri-City Regional Chamber of Commerce membership dues were \$372 for 2024/2025 with cost for 2025/2026 still unknown. They are due in June. Washington State Federation (WSF) 50-percent matching funds are anticipated. The luncheons/programs are usually held on the fourth Wednesday of each month.
 - Standard give-away at events, Jelly Bellies®, may need to be ordered. WSF will cover \$20/event for this expense (which will help offset the 2025-26 Senior Resource Guide for the Tri-Cities (\$125 before the 50 percent matching funds). NOTE: Ads are also being placed in Guides for Chelan/Douglas Counties, and the Moses Lake and Yakima areas. The Federation will be paying for those ads as there are no longer NARFE chapters in those areas. The cost for each ad is \$125. The Chelan/Douglas Counties publication has just been released. Per a letter Mary received, the publication will cover an 18-month period vs 12 months.

- Other events noted were the Walk-to-End Alzheimer's in Richland. Mary will explore the possibility of having a NARFE table at the Walks in Wenatchee, Moses Lake, and in Yakima in 2025. FEHB/PSHB programs during Open Season, and the November 15 Tri-Cities Wine Festival at the Three Rivers Convention Center (staff coat check station).
- Liz proposed that all expenditures for outreach/public relations events be dealt with as one proposal (vice each being voted on separately). A motion was made by Darleen, seconded by Liz, and approved that we (the board) accept the outreach proposals and that the Chapter fund and apply for 50 percent matching funds from WSF.
- Concerning matching Federation funds, Mary noted that the total amount available to each Chapter is \$1,000; however, some Chapters do not use all the available funds so it is possible those non-used funds can be used by other Chapters.

WSF – Eastern Washington District Vice President: Mary Binder

Mary reported that elected officers/coordinators at the State level will meet, via Zoom, on January 28. She has indicated she will bring up the issue of the Senior Resource Guide publication, specifically for Chelan/Douglas Counties, and that our Chapter has placed an ad in the publication.

• **Legislative Coordinator: Mary Binder**

- Federal

The GPO/WEF continues to cause frustration. Little to no information is available. Larry mentioned information on the Social Security (SS) webpage was updated on January 25 and in his opinion the plan appeared “pessimistic” (Who does it cover? What does it take from SS to implement/act? No additional funding has been provided to SS to implement the plan, and it was reported the effort cannot be done with automation and must be done individually). It was Larry's belief it would take more than a year to start the process. Mary said she had discussed the issue with her financial advisor and was told how the effort could put individuals into a different tax bracket. NARFE is a major “pusher” and they will continue to monitor the process through its implementation.

- Mary also mentioned the current potential threats to federal employees and retirees and encouraged attendees to check the NARFE website (under Advocacy). She also specifically mentioned proposed legislation from Congressman Dan Newhouse – the Northwest Energy Security Act.

- State

Mary noted that the Washington State Legislature is in session. The tentative program for the March Chapter meeting is a State legislative update.

• **NARFE-PAC Coordinator: Mary Binder**

Eighth quarter PAC reports (2023 – 2024) are available.

• **NARFE Alzheimer's Research Coordinator: Larry Williams**

- Larry reported he has registered the Chapter's team online for the October 4 Walk to End Alzheimer's. The event will start/finish at John Dam Plaza in Richland. Registrations and donations can now be made.
- A question was asked if Wenatchee and Yakima would allow us to have a table at their event. Mary is looking into this.

• **Webmaster: Larry Williams**

Liz said there has been no invoice received for the cost of operating the website. She expects the cost will increase (it has been holding at around \$80/year for a while now). If there is a significant change in the charge it will be discussed at the mid-year review.

- **Membership Coordinator: Johanna Caylor**
Nothing to report.
- **Sunshine Coordinator: Faye Vlieger**
 - Johanna did provide Faye information on the passing of Chapter member Paul Dunigan.
 - Faye reported she is having hip replacement surgery (scheduled for last of March). She also said that for a couple of weeks in February (3 – 18) she would be providing support to her brother as he cares for his 92-year-old mother-in-law.
 - Faye has received a Presidential appointment to the Advisory Radiation Board (while an unpaid position, there will be travel [M&IE] reimbursement). NOTE: pending budget approvals
 - Nancy noted that she and June Ollero had visited Bob Stewart to wish him a happy birthday. She said he was delighted to see them and mentioned that even though he was wheelchair bound he was hoping to be able to come to a future meeting.
- **Caller Coordinator: Darleen Wall**
Waiting for updated data to fix the caller list; some people do not answer the phone if they do not recognize the number the call is coming from.
- **Old Business**
No action.
- **New Business**
No action.
- **Announcements**
Liz mentioned the up-coming Tri-City Regional Chamber of Commerce luncheon/program at the Red Lion Hotel Pasco Airport & Conference Center on the Hanford Site Update (February 26; speaker is Brian Vance, Hanford Field Office Manager; doors open at 11:30, program begins at noon). She noted that the January meeting (State of Education K-12) was “not worth it” (i.e. time or cost),
- **Next Chapter Meeting**
 - February 5, 2025
 - Program: Grace Collective (POC: Mary Binder and she is reconfirming the program.)
- **Next Chapter Board Meeting (Virtual)**
The zoom meeting will be held on March 24 starting at 1:30 p.m.
- **Closing Remarks: Nancy Crosby**
Nancy mentioned that Pat Turner (who died on December 19, 2003) had been mentioned in the Tri-Cities Area Journal of Business as a notable business or community leader that was lost in 2024.
- **Upcoming Meeting Programs**
 - February 5 – Grace Collective
 - March 5 – State Legislative update
 - April 2 – Meals on Wheels
 - May 7 – Richland School District Special Program
 - June 4 – TBD

Adjourned at: 3:35 p.m.

Open discussion:

None

SUGGESTIONS FOR PROGRAMS AND SOCIAL EVENTS

Nancy asked Board attendees to review these projected meeting programs and if there were ideas for missing programs to please let her know.

- Mammoth Site (Nancy has a call in – group tour available)
- Make a Wish Foundation
- Requests for end of life for adults (nonprofit excellent presentation) -Layna Kinsman
- Nutritionist
- Meals on Wheels (April meeting)
- Social Events
- Gallery at the Park Allied Arts
- Visit the TC Annual Quilt Show
- Planetarium (CBC)
- Bowling
- Book Club just for members
- Baseball or hockey games
- River Cruise Lunch or Dinner
- Ice Harbor Dam Tour
- Wine tasting - local or Walla Walla
- Field trips to special places, i.e., gardens, museums, etc.
- Horse Ranch on Red Mountain – covered wagon holds 10 people- goes through vineyards.
- Meet at a winery.
- Picnic in the Park

Mary is not concerned about our Chapter not being reimbursed by the Federation if Chapter spends more than \$1000 but does not guarantee it.

CY 2024 Budget (Approved February 2024)

- Liz mentioned CG does not bill luncheon after the luncheon (December – done; January – just received)

ITEM	ESTIMATE	ACTUAL	COMMENTS
LIABILITY	\$120	\$100	Assume increasing from \$100
WEBSITE	\$80 (assumed)	\$79	Donated by Chapter 1192 Member
ZOOM	\$200 (assumed)		Donated by Chapter 1192 Member
NEWSLETTER Printing	\$700 (6 issues/yr)	\$637.68	Assume increasing: more copies mailed
STAMPS	Still have some stamps	\$680	Stamps at \$0.68 each
SUPPLIES	\$250	\$38.63	paper, ink, envelopes; spent \$505 in 2022
Clover Island Inn*	\$23 per person		Salad, roll w/butter, entree, dessert, coffee, tea
SPEAKERS LUNCHES	17 speakers/guests	17	Based on 2023
HOLIDAY	\$175	\$175	Increase from \$150 to 175 in 2023
MEMBERSHIP	\$200	\$179.10	GSA \$0.67 mileage
OUTREACH 1. Sr Times Expo 2. TCReg'IChamber	\$2000 max \$950 \$372 - \$500	Sr Expo \$950 TC Chamber \$372 Active4Life \$350 Health Fair \$73.52 Senior Times Ad \$125 TOTAL \$1870.52	WSF Outreach 50/50 reimbursements MAX from WSF \$2000/2=\$1000
WSF CONF /TRAINING	\$500	0	NTE \$100ea WSF PD
NAT'L CONF /LEGCON	\$2000	\$500	(NTE \$500ea) WSF pd MB
PRES DISCRETION	\$100		

INCOME	ESTIMATE	
NARFE	\$1800	Goes down every yr
DONATIONS	\$100-\$200	

WSF OUTREACH	\$636-\$1000	
LUNCH Income	\$2.00/paying attendee	\$25 per person
Lunches \$23.00		2023 pd \$22.36 no rolls

NOTE: Items to be revisited include both WSF & National Conf attendance; OUTREACH beyond the two listed; Health Fair costs/reimbursements; any items potentially exceeding the listed & approved budget items.

*Assumed following March lunch we will sign a contract with Clover Island Inn to cater monthly lunch
Discussion on CY 2025 Budget

(items in red were from the December meeting; items blue from January meeting)

ITEM	ESTIMATE	ACTUAL	COMMENTS
LIABILITY did not go up in 2024	\$120	\$100	Assume increasing from \$100
WEBSITE Chapter will pay	\$80 (assumed)	\$79	Donated by Chapter 1192 Member may not be donated in 2025
ZOOM Nancy to look into cost	\$200 (assumed)		Donated by Chapter 1192 Member
Newsletter Printing for 50 copies; cost for printing is known (\$85.42); however, an invoice is yet to be received – cannot pay until invoice is received; if copies of a newsletter is made as a handout – there has been discussion about WSF picking up cost or 50 percent matching funds costs	\$700 (6 issues/yr)	\$637.68	Assume increasing: more copies mailed will the Jan/Feb newsletter be paid for in Dec? Was the invoice for the 2024 Jan/Feb newsletter paid in Dec 2023 or Jan 2024? Need to work on ways to reduce the mailing of newsletters (printing and postage cost are increasing. Nancy and Johanna to review and screen the list of members receiving the mailed newsletters with the idea of changing them email and reducing costs.
STAMPS probably okay for 2025; \$150 worth (remaining from last purchase made prior to increase in price	Still have some stamps	\$680	Stamps at \$0.68 each Stamps are now 73 cents. Post office has indicated prices will increase twice a year – last increase was in July 2024. NO increase will be made in January 2025; however, the timeframe for another increase is not known. Buying “forever” stamps before any postage increase is a cost savings to the Chapter. The consensus of attendees at today’s meeting is to increase the stamp budget and buy additional stamps before the next increase.

SUPPLIES \$400 paid to Mary - supplies came out of 2024 Budget; increase to \$700 (because membership items now included); Nancy will buy good Avery labels and forward estimated cost to Liz ASAP \$500 will change	\$250	\$38.63	paper, ink, envelopes; spent \$505 in 2022 Mary needs to submit invoices for paper, printer ink, and other misc items. Suggested increase in the 2025 supply line item to \$400.
Clover Island Inn* Country Gentleman Public House and Catering Will change to 20 individuals	25 per person	Allow for additional speakers (2 per meeting)	Salad, roll w/butter, entree, dessert, coffee, tea Add CG to 2025 Chapter Budget and increase to \$25/person. Assume there will be two lunches for speakers, per month paid by the Chapter
SPEAKERS LUNCHES	17 speakers/guests	17	Based on 2023 Delete this line from the 2025 Budget as it will be included in the above line item
HOLIDAY Better idea of going rate? June arranged for them to come to a celebration of time; maybe \$250 for event Mary had symposium	\$175	\$175	Increase from \$150 to 175 in 2023 increase the cost every three years (2025 will not be an increase); remember two lunches are paid by the Chapter
MEMBERSHIP Milage is now 70 cents; health fairs in WW – considered an outreach Federation will do matching funds if over 50 miles – Mary will check; Outreach/supplies is pretty much the same	\$200	\$179.10	GSA \$0.67 mileage (note: looks like the FY 2025 mileage rate is not posted); does membership and outreach POV miles need to be separated?
OUTREACH 3. Sr Times Expo 4. TCReg'lChamber Active for Life – coordinating the All Seniors Community	\$2000 max \$950 \$372 - \$500	Sr Expo \$950 TC Chamber \$372 Active4Life \$350 Health Fair \$73.52 Senior Times Ad \$125	WSF Outreach 50/50 reimbursements MAX from WSF \$2000/2=\$1000

Picnic (Tentative; - health fair; Senior Guide ad)		TOTAL \$1870.52	
WSF CONF/TRAINING Nancy questioned whether or not conf will be held since big mtg was held in 2024; Annual by-laws; 2025 Zoom – no cost; smaller/short versions of meetings in 2026 of 2024 symposium; Mary to let Liz know after the Jan 28 meeting Mary attends to see how this settles. TBD item	\$500	0	NTE \$100ea WSF PD
NAT'L CONF/LEGCON LEGCON will be a Zoom meeting; cost only for registration and is currently TBD; unknown date (maybe June); holdup was getting Congress back in session and see what the congressional calendar looked like (availably of staff)	\$2000	\$500 fed paid for Mary; some cost for Vernice Skinner- Jancie Lake was paid by federation	(NTE \$500ea) WSF pd MB
PRES DISCRETION	\$100	Leave at \$100	

INCOME	ESTIMATE	
NARFE	\$1800	Goes down every yr
DONATIONS	\$100-\$200	Dues have not been increased for some time and board voted not to increase; cost of mailing to 50 people is about \$700/year (\$674 added cost)
WSF OUTREACH	\$636-\$1000	
LUNCH Income	\$2.00/paying attendee	\$25 per person
Lunches \$23.00		2023 pd \$22.36 no rolls

- Items for consideration: Member rebate??? – software is an issue - \$20/member that the Federation will reimburse
- Invoice from CG states it does not include a tip; Nancy say contract on tips is noted as “inclusive at \$22.50/person” 20% to operations cost no portion is added as a tip; Nancy to double check (nothing mentioned from servers on this issue)
- Items to be revisited include both WSF & National Conf attendance; OUTREACH beyond the two listed; Health Fair costs/reimbursements; and any items potentially exceeding the listed and approved budget items.
- Liz to send out a clean copy of the CY 2025 Chapter Budget then vote on it and present it at the February Chapter meeting