

NARFE CHAPTER 1192 EXECUTIVE BOARD MEETING MINUTES

August 29, 2017

President Lorie Bennett called the meeting to order at 12:40 p.m., Tri-City Country Club, Kennewick. Members present: Lorie; Liz Bowers; Nancy Crosby; Bob Stewart; Pat Turner; Larry Williams. Absent: Mary Binder, Johanna Caylor; Pam Griffin.

Officer Reports

President/Service Officer: President Lorie Bennett

- Board discussed the upcoming slate of officers to be elected in November and installed at the December meeting. Several of our board members have reached the 2-year terms limits. So far Lorie, Pat and Bob have agreed to stay in their elected positions. Secretary, Treasurer (Liz Bowers will run for Treasurer), 2nd VP and Director at large need to be filled. Nancy Crosby offered to run to Director at Large if no one else volunteers to run and John Cavanaugh offered to fill a position and we are recommending him for 2nd VP.
- Chapter bylaws revision – Liz and Mary will be working on this when Mary is available.
- We are encouraging our members to view the webinars and the information will be in this month's newsletter. NARFE Federal Benefits Institute webinars, 2 p.m., EDT:
 - September 21, Retirement Forms Step-By-Step for Guaranteed Success
 - October 26, FEHBP & Medicare – What's Best for You?
 - November 30, Health Plans: Discover Your BEST Option
- Emailing members reminders about attending meetings – Nancy emailed chapter members to remind them of the upcoming meeting. It was decided that a reminder will be sent in months that we do not issue a newsletter.
- Hospitality – Lorie met with the Red Lion catering office and said they want to increase the lunches to \$18 per person next year. This price needs to be renegotiated. We recommend using the same menu offerings as last year and ask members to rank the top 3 at our next meeting.
- Service Office – Lorie has been issued an additional key to the service office and will have it if needed for afterhours access. The receptionist will also continue to have a key for volunteers use. WSFC sent a check for mileage rebate and Nancy will deposit and make out the checks for the volunteers. Ruby Ulseth will no longer be available after September so we need to try and find another volunteer.
- Lorie received an invitation to the Wenatchee Chapter 239 summer picnic and Alzheimer's auction on Wednesday, September 13, 11:30 a.m. at the Rocky Reach Dam Picnic Park. Nancy is planning on attending and will invite any chapter members to join her.

Secretary/Newsletter/Public Relations/Sunshine: Mary Binder via email

- September/October newsletter – working on draft; targeting final by Wednesday (**Note: newsletter is finalized and in process of being emailed and mailed**)
- Annual Tri-Cities Senior Picnic – No interest at this time
- 39th Tri-Cities Wine Festival, November 11, coat check – Pat will take care of getting and scheduling the volunteers, Nancy, Larry and Liz have offered to help.
- Sunshine – sympathy cards to:
 - Jim Cassens/family for wife, Patricia (chapter member)
 - Sandra Chandler/family for husband, Charles (chapter member)

- Billing for Visit TriCities was sent to Lorie, Nancy will send a payment and give Mary a copy of billing and the check.

Next Board meeting – Tuesday, September 26th, 12:30 p.m., (confirmed with TCCC office)

Treasurer: Nancy Crosby

- August 29 – as of today's date, InFirst bank balance is \$10,840.91
- Budget – No one has submitted requests, Nancy will present a draft budget at the September board meeting and vote on approval at the November chapter meeting. Keeping in mind we will have a state conference and a national conference in 2018.
- **1st Vice President:** Pat contacted Bill Kitchen at the Tri Cities food bank to present a program at our March chapter meeting. We will remind members to bring food items or cash at our January, February meetings. We concur that after the first of the year there is always need for food.
- **2nd Vice President/Webmaster:** Larry will post the newsletter and minutes on the website when they are available.

WSFC President Nancy Crosby

- WSFC bylaws – a request for input on the draft federation bylaws has been requested. More discussion at the WSFC Executive Board meeting, October 23 in Tacoma.
- WSFC 2018 convention/conference, May 15-16, Mirabeau Park Hotel, Spokane Valley, room rate will be \$99 plus taxes.
- Region IX Leadership Training 2019 – Nancy will contact the 3 Rivers Convention Center re date availability in May or June of 2019
- Alzheimer's – Lorie reported that as of June 30 the state has contributed \$1,357.69 including \$840 from the chapter.

Committees

Alzheimer's: Bill Darke, Alzheimer's Chapter chair has resigned as chairman after many years. 2nd VP Larry Williams has volunteered to take over the position and the Chapter 1192 board approved. Larry and Bill will need to meet at HAPO credit union to update the authorized account signature cards. Liz Bowers will be the alternate member signatory on the account. Nancy Crosby and Bill Darke will be removed. These funds must be kept separate from chapter funds necessitating a special account.

Larry will work with Pam on the November Alzheimer's auction and the chapter will man the Tri-Cities Wine Festival coat room in November to raise additional monies to be donated to the NARFE Alzheimer's Research Fund.

NARFE-PAC: Bob shared information on the chapter PAC contribution as of the end of the 2nd quarter \$840, the total Washington contribution is \$13,507 and \$3000 has been given to Washington congressional representatives. Bob will continue to man the PAC table at our meetings as this is crucial election year.

Legislative: Mary Binder. No report – much information is available on the national website

Membership: Johanna sent an email to board members to update membership information, this will be in the newsletter. She ordered materials for the October health fairs.

Caller Coordinator: Pam distributed the calling lists to the callers, this month everyone will be contacted to see if they can attend the meeting and if they still want to be contacted monthly. .

Upcoming Meeting Programs and Events:

10/04/17 Annual NARFE-focused Program – website review; publications review, etc. board members assignments will be determined at the August 29 board meeting. It was suggested that we reinforce the F100 information and show a webinar

11/01/17 Annual Chapter White Elephant Fundraiser for the NARFE Alzheimer's Research Fund – members bring items for the auction (Larry and Pam)

12/06/17 Christmas Program Pat contacted the Mastersingers to see if they are available and Liz Bowers is pursuing options, e.g., school choirs

Meeting adjourned at 2:30 p.m.

Nancy Crosby, Acting Secretary