

NARFE CHAPTER 1192 EXECUTIVE BOARD MEETING MINUTES April 26, 2016

President Lorie Bennett called the meeting to order at 12:10 p.m., Tri-City Country Club, Kennewick. Members present: Lorie; Mary Binder; Liz Bowers; Johanna Caylor; Nancy Crosby; Bill Darke; Steve Howes; Pat Turner; Larry Williams. Also attending: Sig Preston. Absent: Pam Griffin.

President/Service Officer/Special Programs: *Lorie Bennett.*

- 34th NARFE National Convention, August 28 to September 1.
 - The board discussed upcoming deadlines.
 - The board also discussed a booster list and ad for the convention program, but opted not to pursue at this time.
 - Chapter attendees – to date the following chapter members are planning to attend: Lorie and Leon Bennett; Mary Binder; Johanna Caylor; Nancy Crosby; Sig Preston; Pat Turner; and, Larry Williams. Mary said she will need a copy of each chapter attendee's registration form.
 - Johanna is co-chairing the convention ballots and tellers committee. Nancy will send Sig Preston a copy of her flight itinerary.
 - Board members who have already registered said they'd received an email regarding the training classes they'd signed up to attend. NARFE had made an error on the scheduling and is correcting it.
- Meeting email blasts to members – used for the April meeting, but won't be used for the May meeting as members received a convention reminder and newsletter emails. Concern was expressed regarding inundating members with too many emails. Liz suggested that an email with a meeting reminder in the subject line could quickly be read and then deleted. Mary also mentioned ensuring "NARFE" was in the subject line. Getting feedback from members at monthly meetings regarding receiving these emails can further help to determine the value of this communication tool.
- June 18, Dust Devils game – chapter activity. Lorie said she only got 2 signups at the April meeting. She'll have the sign-up sheet at the May chapter meeting. This is a Saturday game – the second of the season.
- Hospitality – the board discussed several items:
 - Lorie met with the hotel catering manager to get contract clarification. We do not have to have a minimum number of lunches, but will be billed for the number called in.
 - We can make changes to the 2016 menu, with enough advance notice to the catering office.
 - Menu for 2017 – after some discussion, Mary said she would bring copies of the current menu for the year to chapter meetings and include a section for feedback, ideas/suggestions on the menu. An agenda item for the June chapter meeting will be to solicit input from members for the 2017 menu. Then over the summer, we can work with the hotel catering office and have a draft to present to the membership at the September chapter meeting with a target of having a finalized 2017 menu by the October chapter meeting.
 - Lorie will contact the hotel catering office and request an additional table for PAC.
- Service Office:
 - Ruby Ulseth has offered to again be a SO volunteer. Lorie will ask Ruby to fill her slot.
 - Nancy has received a federation check for mileage reimbursement for the SO volunteers. She'll be writing checks to reimburse the volunteers.
 - Nancy taped one of Lorie's cards to the outside of the door so individuals who stopped by would know when the Service Office is open.
 - Nancy will invite retired SO volunteer Dorothy Smith to attend the convention banquet in recognition for her many years as a SO volunteer.

1st Vice President: *Pat Turner.* No report.

2nd Vice President/Webmaster: *Larry Williams.* No report.

Secretary/Sunshine/Newsletter/Public Relations: *Mary Binder.*

- May/June newsletter is finalized, posted on the website, electronic notice sent to members with email addresses, and Nancy picked up the printed copies. Board members helped Nancy put labels and stamps on the newsletters after the meeting. **[Note: Articles for the July/August newsletter are due by Friday, June 3.]**

- Senior Life Show, Thursday, June 9, 10:00 a.m. to 4 p.m. – set up is between 7 and 9:30 a.m. Mary, Nancy, Liz and Sig volunteered to help. Mary will also ask for volunteers at the May chapter meeting.
- Table-Top Displays – no progress until after the WSFC convention.
- Board meeting “to-do” recap email – no progress until after the WSFC convention.
- Sunshine – card sent to Julie Erickson/family on the passing of Julie’s husband, Leif.
- Next board meeting – Wednesday, May 25, noon, Tri-City Country Club.

Treasurer: *Nancy Crosby.* Nancy said we’re “on budget” for 2016.

District V Vice President: *Nancy Crosby.*

- 2016 WSFC Convention
 - The board reviewed the list of chapter registrants and decided who would be the chapter’s allotted 11 voting delegates: Mary Binder; Liz Bowers; Johanna Caylor; Bill Darke; Mary Goldie; Steve Howes; Sig Preston; Nancy Schreckhise; Pat Turner; Ruby Ulseth; Larry Williams. Lorie Bennett and Nancy Crosby are both delegates at large. [Note: Delegates at large do not count against the chapter’s allotted 11 delegates.] The other registered chapter members are: Leon Bennett; John Cavanaugh; Sandra Cook; Nancy Glaesemann; Robert Lindsey; James Partridge; John Patten; Norma Van Patten; Darleen Wall.
 - Liz Bowers, convention treasurer, provided members several handouts with updates on everything from registration to vendors. She said her books balance. Nancy said she did a preliminary scrub of numbers and should be able to cover convention costs with a small profit.
 - Johanna is the point of contact for the Tri-City Young Marines who will be doing both the convention opening and closing ceremonies. They will use convention center flags.
 - Larry highlighted some of his AV concerns; he’ll be working with the convention center point of contact regarding what equipment, cabling, etc., is available. He also needs to know the AV needs for presenters, including those making reports.
 - Nancy has volunteers to assist Steve Howes at the NARFE-PAC table.
 - Mary Binder will put together the chapter’s basket for the drawing. The baskets chapters bring help offset convention costs.
 - Bill Darke said WSFC Alzheimer’s Chairman Bob Elmore sent an email to the federation’s Alzheimer’s chairs reminding them to have their chapters bring “a basket” for the Alzheimer’s fundraiser. (Nancy reviewed with the board the initial instructions provided to chapters – it requested chapters bring items, but not necessarily a basket, for the fundraiser.)
 - Tickets for the chapter’s baskets and Alzheimer’s items will be \$1/each and 6/\$5. Nancy has the tickets. Cash will be needed to make change; Nancy will get this. She has a cash box; Mary said she has another one.
 - There was discussion on container options for the tickets. The board decided on small colored bags that could be closed at the top except for a small opening to insert a ticket. Nancy will get the bags; Lorie will help prepare them. The bags are inexpensive and the color will add a “pop.”
 - Mary reported that she and Dominique Vetrano are moving forward with the convention program.
- Nancy will visit the Walla Walla chapter in May and will get additional convention updates.

Directors at Large: *Liz Bowers; Steve Howes.* No report.

COMMITTEES

Alzheimer’s Chairman: *Bill Darke.*

- Bill reported that \$23 was donated at the April chapter meeting. He sent a \$144 check to the federation Alzheimer’s chairman, closing out the chapter’s Alzheimer’s year with \$2,500 in donations and leaving \$28 in the chapter’s Alzheimer’s account.
- Mary said she received another solicitation from Alzheimer’s at a Washington, D.C., address. She’ll be discussing this with Region IX Alzheimer’s Chairman Gen Boguslawski.

NARFE-PAC: *Steve Howes.*

- Steve reported that \$35 was contributed at the April chapter meeting, bringing to \$226 the total collected for calendar year 2016 at the chapter meetings.
- The NARFE-PAC quarterly stats are now on the NARFE website. Steve will review them before the May chapter meeting and have a report to give.
- Steve contacted Jason Freeman, NARFE’s PAC point of contact, and Jason is sending Steve a NARFE-PAC easel-type display to use at the convention.

- Mary said she also contacted Jason Freeman regarding being a sustainer. Her contributions stopped when husband Don's account was closed. Jason has reinstated Mary as a sustainer.

Legislative: *Mary Binder*. Mary said she was copied on an email from Chris Farrell, NARFE's senior analyst, who focuses on state advocacy. He received an e-mailed copy of the *WSFC Federation Reporter* from WSFC President Rich Wilson. Chris sent Rich a reply stating that the newsletter was excellent and impressive newsletter. He especially appreciated the state map, page 2, with the chapters identified. He said he would be reading the newsletter on his way home. As the editor, Mary said she appreciated the feedback. Lorie will forward the newsletter to the chapter board. [Copies will be provided to each WSFC convention attendee.]

Membership: *Johanna Caylor*. Johanna reported that she has the latest M114 report. It shows the chapter has 284 voting members; 3 national life members (non-voting); and 2 national members (non-voting). She said she'd now be going line by line through the report to verify its accuracy.

Caller Coordinator: *Pam Griffin*. No report.

The board next discussed upcoming chapter meeting programs, and other potential options for monthly meetings and group activities in 2016 and early 2017. The focus is to have interesting programs and activities that will increase attendance, participation and membership. Requests for program ideas will be included in future chapter newsletters and at chapter meetings, e.g., members submit suggestions on a card. Steve Howes recommended that the board consider having a WSFC board member do a presentation and/or have at least annually a more NARFE-focused presentation at a chapter meeting.

PROGRAMS – Upcoming

05/05/16 Brad Peck, Moore Mansion owner, will give a presentation on the mansion's history, restoration and current use (confirmed; needs AV support; wife/Debra also attending; front-page story in today's *Tri-City Herald* and also on the news; POC: Mary Binder)

06/01/16 Hands In for Hands On (HiHo) Tri-Cities – Lara Hastings to provide a presentation on a children's museum/science center for the Tri-Cities (confirmed; POC: Lorie Bennett)

09/07/16 Recap of NARFE 34th National Convention – convention attendees will provide highlights from the August 28 to September 1 convention (confirmed; POC: convention attendees)

10/05/16 Heidi Newsome, U.S. Fish and Wildlife Service, will give a presentation on USFWS management activities in the Hanford area. (tentative; POC: Steve Howes)

11/02/16 Annual Chapter White Elephant Fundraiser for Alzheimer's Research fund – members bring items for the auction (confirmed; POC: Bill Darke)

12/07/16 Desert Bells (tentative; Lorie awaiting confirmation; POC: Lorie Bennett; Mary Binder/Lorie will also provide holiday goodies)

01/04/17 Hanford Cleanup – presentation from Washington State Department of Ecology's Nuclear Waste Program (confirmed; POC: Lorie Bennett)

02/01/17

03/01/17

04/05/17 Terry & Kathy Maurer, antique appraisers – provide an update on the world of antiques antiques and appraise items members bring (tentative; POC: Mary Binder)

PROGRAMS – Future Ideas (New; brought forward)

Aviation History in the Tri-Cities – presentation by Malin Bergstrom, president, Bergstrom Aircraft, Pasco (Note: Check if this can tie into Pasco Old Airport Tower restoration; POC: Mary Binder)

Pasco Old Airport Tower – restoration (POC: Mary Binder)

Franklin County Historical Society – newly remodeled museum (POC: Mary Binder)

Vista Field – reuse plans (POC: Mary Binder)

Local/Regional Wine Industry/Wine Programs – WSU/Walla Walla programs; vineyard – how, what, why, where; winemakers – careers, background, successes, etc.; starting a winery
(Liz Bowers suggestion)

Local Micro Brews (Liz Bowers suggestion)

Local Distillers (Liz Bowers suggestion)

Jack Collins/his stained glass (article in *Senior Times*; Jack is a chapter member; Johanna Caylor suggestion)

Rep. Dan Newhouse (POC: Mary Binder; Mary contacted Amy Harris, Rep. Newhouse's scheduler in the D.C. office; she has passed on the request to the local points of contact)

Decluttering – challenges and tips (POC: Mary Binder)
Central Basin Audubon Society (POC: Steve Howes)
Service dogs – training and types of service (POC: Mary Binder)
WSU Extension Service/Master Gardeners – programs, training (POC: Larry Williams; still pursuing)
Port of Kennewick’s “Bridge to Bridge” Redevelopment (POC: Larry Williams)
New Tri-Cities area mental health program (POC: Pat Turner)
Drones – uses and challenges (POC: Larry Williams)

CHAPTER GROUP ACTIVITIES/SPECIAL PROGRAMS – PLANNED AND FUTURE IDEAS

White Bluffs/Ringold – history and current status (POC: Steve Howes)
Hanford Reach National Monument (POC: Steve Howes)
MCBONES Research Center Foundation, Coyote Canyon Mammoth Site (POC: Lorie Bennett; on hold)
Pacific Northwest Regional Observatory/CBC Planetarium (POCs: Mary Binder, Larry Williams;) possibly in 2016; Larry said he has talked with POC Mike Brady regarding a tour)
Lamb Weston – tour (re-contacted; awaiting a reply; POC Lorie)
WSU Wine Science Center (tour; possibly before or after the WSFC May convention; POC: Mary Binder)
Registering Voters (Johanna suggestion; she’ll work to get more details; may be an opportunity for visibility for the chapter/NARFE)

FUTURE BOARD MEETING: Wednesday, May 25, noon, Tri-City Country Club, Kennewick.

MEETING ADJOURNED: 2:35 p.m.

Prepared by:
Mary Alice Binder
Secretary